

III. EDUCATIONAL PREPARATION

Institution	Degree	Additional Credit Hours	Start Date	End Date	Major	Minor	GPA

Please type or print in black ink.

Student Teaching Experience

Dates From/To	Name of School City/State	Grade Level and Subject	Cooperating Teacher	Telephone and Fax Number

IV. CERTIFICATION/LICENSURE

Arizona Certification

Type	Approved Area(s)	Endorsement(s)	Education ID# if available	Expiration Date

Fingerprint Clearance Card

Card Number	Issue Date	Expiration Date

Out-of-State Certification

Type	Endorsements/Approved Areas	State	Expiration Date

National Board Certification

Type	Endorsements/Approved Areas	State	Expiration Date

An out-of-state teacher who relocates to Arizona may obtain a one-year reciprocal teaching certificate if the teacher possesses a valid teaching certificate from a state with similar criminal history requirements.

V. PROFESSIONAL EXPERIENCE (Must be completed even if resume is submitted.)

List all Teaching Experience (most recent first). Attach an additional page if necessary.

Dates From/To	Salary	Name of School City/State	Grade Level and Subject	Supervisor	Telephone & Fax Numbers	Reason for Leaving

Cont. List all Teaching Experience (most recent first). Attach an additional page if necessary.

Dates From/To	Salary	Name of School City/State	Grade Level and Subject	Supervisor	Telephone & Fax Numbers	Reason for Leaving

Employment Other Than Teaching (list most recent first; clarify gaps in employment)

Dates From/To	Employer and Address	Position	Supervisor Name and Telephone Number	Reason for Leaving

Please type or print in black ink.

VI. EXTRACURRICULAR ACTIVITIES

List clubs and/or activities you could direct or supervise _____

List sport(s) for which you are trained and/or qualified to coach _____

VII. PROFESSIONAL REFERENCES (references MUST cover the past two years)

Name	Title	Date From	Date To	Mailing Address City/State/ZC – Please include e-mail address	Work Telephone

VIII. BACKGROUND CHECK

- 1. Have you ever been convicted of, admitted convicting, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? Yes No
- 2. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? Yes No
- 3. Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? Yes No
- 4. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? Yes No

If any of the previous statements have been answered “yes,” please explain: _____

Conviction of a crime is not an automatic bar to employment. The nature of the offense, the date of the offense, and the relationship between the offense and the position applied for, will be considered.

IX. HIGH SCHOOL ASSOCIATION

Have you previously been employed by Yuma Catholic High School? Yes _____ No (Dates)

Are you currently under contract with any other school? Yes No

If yes, where _____ Contractual dates _____

X. SUPPORTING DOCUMENTS

If available, submit copies of the following items with your application:

- 1. Copy of your Arizona Teaching Certificate.
- 2. Copy of your Education Proficiency Assessment test results.
- 3. Copy of your Arizona fingerprint clearance card.
- 4. Copy of documentation showing successful completion of 15 hours in Structured English Immersion (SEI) or an ESL, SEI, or bilingual full endorsement. If certified after August 31, 2006, successful completion of 45 hours in Structured English Immersion.

Applications must include:

- 1. A current resume.
- 2. Legible copies of transcripts.
- 3. Three letters of professional recommendation including letters from teaching supervisors. If you do not have teaching experience, letters of reference are acceptable.
- 4. Please submit answers to the following questions on a separate sheet of paper:
 - a). As a teaching professional, what is your vision and mission?
 - b). How do you ensure that all students make at least one year’s growth in one year’s time? What assessment strategies/instruments would you use to measure student achievement?
 - c). As a teaching professional, what major ways do you most want to influence your students’ lives?
 - d). How will you contribute and participate with the total school community, etc. parents, school activities, clubs, booster clubs, etc.?

XI. NOTIFICATION/AFFIDAVIT/SIGNATURE

My signature below indicates that I HAVE READ, I UNDERSTAND, AND I AGREE to the following:

It is the policy of Yuma Catholic High School not to discriminate on the basis of race, color, religion, gender, sexual orientation, age, national origin, disability, marital status, political affiliation, or veteran status in its educational programs, activities or employment policies as required by federal law. Yuma Catholic High School abide by federal laws regarding people with disabilities. If you have a special need, reasonable accommodations will be made in accordance with the American Disabilities Act of 1990. Inquiries regarding compliance with any of the above may be directed to the individual districts’ Human Resources Department; or to the Director of the Office For Civil Rights, U.S. Department of Education, Federal Office Building, 1244 Speer Blvd., Suite 310, Denver, CO 80204-3582.

Every answer I have provided on this application is both complete and truthful. I understand and agree that: (1) if any information is omitted from, or not filled in on this application, or if any false information is furnished, Yuma Catholic High School will reject my application; (2) if any false information is furnished, I will be ineligible for any consideration for employment and may be subject to criminal prosecution; and (3) if I am employed by Yuma Catholic High School, I may be dismissed from employment, criminally prosecuted, and if certified, my certificate may be revoked, if it is later determined that I have furnished false information on this application.

I understand that in order for Yuma Catholic High School to determine my eligibility, qualifications and suitability for employment, Yuma Catholic High School will conduct a background investigation if I am considered for an offer of employment. This investigation may include asking my current and any former employer and educational institution I have attended about my education training, experience, qualifications, job performance, professional conduct, and evaluations; as well as confirming my dates of employment or enrollment, position(s) held, reason(s) for leaving employment, whether I could be rehired, reason for not rehiring (if applicable), and similar information.

In addition, I understand that Yuma Catholic High School will confirm my fingerprint clearance is valid. I hereby certify that I am not awaiting trial on and have never been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in this state or similar offenses in another jurisdiction: sexual abuse of a minor; incest; first or second degree murder; kidnapping; arson; sexual assault; sexual exploitation of a minor; felony offenses involving contributing to the delinquency of a minor; commercial sexual exploitation of a minor; felony offenses involving sale, distribution or transportation of, offer to sell, transport or distribute or conspiracy to sell, transport or distribute marijuana, dangerous drugs or narcotic drugs; felony offenses involving the possession or use of marijuana, dangerous drugs or narcotic drugs; misdemeanor offenses involving the possession or use of marijuana or dangerous drugs; burglary in the first degree; burglary in the second or third degree; aggravated or armed robbery; robbery; a dangerous crime against children as defined in section 13-604.01; child abuse; sexual conduct with a minor; molestation of a child; manslaughter; aggravated assault; assault; exploitation of minors involving drug offenses.

If employed by Yuma Catholic High School, employment is conditional and rests upon (a) satisfactory pre-employment reference checks, (b) results of fingerprint check, and is subject to (c) the policies and regulations of Yuma Catholic High School (d) submitting documentary proof of authorization to work in the United States, (e) and, if required, appropriate state certification/licensing. Employment will not be finalized until the background investigation has been completed. Misrepresentation or omission of pertinent facts may be cause for termination. Parties providing this information will be released from any liability in connection with reference and fingerprint checks made by Yuma Catholic High School.

Under penalty of prosecution and termination, I hereby certify that the information presented on this application is true, accurate and complete. I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by agents of the Yuma Catholic High School.

Applicant’s Signature _____ Date _____