

YUMA CATHOLIC



HIGH SCHOOL

STUDENT – PARENT
HANDBOOK
2023 - 2024

2100 WEST 28TH STREET
YUMA, AZ 85364
PHONE: (928) 317-7900
FAX: (928) 317-8558
WWW.YUMACATHOLIC.ORG

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Dear Parents and Shamrock Students,

On behalf of the Faculty and Staff of Yuma Catholic High School, I would like to welcome you to the 2023-2024 school year. I am very excited to be able to serve the Yuma Catholic Community as the president. The Yuma Catholic staff works hard to meet the individual needs of all students and maintain personal connections with both the students and their families. The entire staff at Yuma Catholic will work to provide a rigorous and relevant curriculum in a nurturing and safe environment. Therefore, we ask that you partner with us to ensure your student's success. Research clearly supports that when parents/guardians participate and are involved in their child's education, there is a greater likelihood of academic success for the child. We invite you to become an active participant in our school community through volunteering, attending and supporting school events, and through communicating with our faculty and staff.

Our Administrative Team and faculty have four specific goals that we will continuously strive to not only attain but push to new limits.

1. Create and maintain a safe environment that is conducive to teaching and learning.
2. Engage in rigorous and relevant professional development activities that promote learning and growth.
3. Increase student achievement.
4. Live the Gospel values on a daily basis and "show our faith by our actions".

Our student/parent handbook provides you with a summary of our school's philosophy, mission, traditions, policies, and procedures. This handbook is our contract between the school and the students as well as his or her family. Please read it carefully, sign the acknowledgement page, and return it to the school as soon as possible. Your signature is an indication that you have received it and understand the student expectations in regard to the policies and procedures outlined within the handbook. Yuma Catholic High School is a proud high school; it is a Catholic community of faith. Students, faculty, staff, and families consent to a way of life and learning in accordance to the Gospels of our faith.

Sincerely,
Rhett Stallworth, President

Yuma Catholic High School

Mission and Purpose

*“Declare His glory among the nations,
His wonders among all peoples.”
1 Chronicles 16:24*

YCHS is a Catholic, co-educational high school serving Yuma County and surrounding areas. YCHS is currently accredited through Western Catholic Educational Association (WCEA). YCHS provides a safe, small school environment and at the same time, is comparable to any large high school in terms of the programs that are offered. These programs include but are not limited to Dual Enrollment classes offered in partnership with Arizona Western College, honors level classes, eighteen Arizona Interscholastic Association (AIA) sanctioned sports and activities, and more than seventeen student clubs. The YCHS Mission Statement, ISO’s (Integral Student Outcomes), and core philosophy are the guiding forces behind all decisions, programming and disciplinary actions that occur at YCHS.



Accredited by the Western Catholic Educational Association

Mission Statement:

The mission of Yuma Catholic High School is to bring students to **Christ**, to prepare students for **college**, and to develop students through service to the **community**.

Integral Student Outcomes: SERVE

- **Seek**
 - Students will seek God.
 - Students will seek truth.
 - Students will seek courage.
 - Students will excel spiritually by actively participating in prayer and liturgical services.

- **Excel**
 - Students will excel intellectually by articulating and expressing thoughts clearly
 - Students will excel physically through commitment to training and discipline.

- **Respect**
 - Student will request and affirm the God-given dignity of all human life.
 - Students will respect learning by participating in constructive discussion and debate while respecting diverse viewpoints.
 - Students will respect the process.

- **Value**
 - Students will value virtue.
 - Students will value wisdom.
 - Students will value teamwork.

- **Empower**
 - Students will empower body and soul.
 - Students will empower their minds by using higher-order thinking skills when presented with challenging concepts and real-world problems.
 - Students will empower their leadership ability and attributes.

Spiritual Development

“Serve Him with a perfect heart and with a willing mind.”

1 Chronicles 28:9

Campus Ministry:

The purpose of Campus Ministry at YCHS is to ensure that the young men and women who are entrusted to our care receive the opportunity for daily spiritual formation and growth. In keeping with Catholic tradition, we strive to help all students, parents, and staff on their journey to discover truth, to be of service to others and to find God in their lives. Shamrocks, Catholic and non-Catholic, are expected to actively participate in activities which promote their spiritual life both on and off campus. To help students succeed in their spiritual growth, parents must support YCHS efforts which include but are not limited to:

- A comprehensive four-year Community Service Program,
- A commitment to Catholic social justice values,
- Mandatory student retreats,
- School-wide daily prayer and weekly Mass,
- Liturgy team, music ministry, and Eucharistic Ministers
- Student, staff, and parent Reconciliation and Adoration.



Community Service Program:

Students at YCHS develop Christian leadership responsibility through service to family, church, community, and country based on Catholic social justice values. Guidelines for performing and reporting community service will be reviewed each year in the theology classes.

Student community service hours fall into two categories. The first includes service given to charitable organizations, non-profit educational institutions, or parish/church organizations. Hours given to these groups do not require pre-approval. Community service hours given to ANY other group, organization, or individual MUST receive written pre-approval from an administrator, or will not be accepted as part of a student's community service.

Each student needs a total of 100 hours - 20 hours each for their freshmen and sophomore years and 30 hours each for their junior and senior years. Completion of the total required community service hours (four-year total) is mandatory for graduation.

Service hours will be updated each quarter on the student's report card. Final hours for the school year must be reported by **May 12th**. Students not meeting the appropriate number of hours for any given year may be denied graduation, re-enrollment, financial aid, and/or participation in student activities. Students entering YCHS at any point after the beginning of their freshman year will be required to complete the appropriate number of service hours as determined by their academic counselor.

Note:

- The Administrative team (President, Principal, and the Director of Athletics) reserves the right to determine hours that will be accepted and applied toward graduation requirements.
- Community service hours can be performed during the summer to count toward the upcoming year, as long as the student is enrolled at YCHS. The Community Service form must be submitted to and approved by the Director of Athletics.
- If you have any questions regarding student community service, contact the Director of Athletics at (928) 317-7906.
- Community Service is student service to others, and should not be confused with mandatory parent volunteer hours which are service hours given directly to the school.
- Service opportunities are emailed to parents and students.

Academic Matters

Sherryl Gerber, Principal

sgerber@yumacatholic.org

Terra Stallworth, Director of Counseling

tstallworth@yumacatholic.org

Semester Grades and GPA:

The GPA will be calculated using all courses. It is important to note that colleges will recalculate the student's GPA using only core courses. Core courses are listed on page 6. Credits and GPA are only calculated at the semester. The percentage grades will be listed on the official transcript. The grade will also be translated into a letter grade which will be used to calculate the student's GPA.

The semester grade is calculated by averaging the two quarter grades at 40% each with the semester final exam grade at 20%. All three grades will appear on the report card, but only the semester grade will count as an official grade. Final testing and end of the semester dates are listed on the Student Calendar.

At YCHS numeric (percentage) grades can be converted to letter grades using the following scale:

A = 90-100 B=80-89 C=70-79 D=60-69 F=Below 60

Class rank is determined at the end of each semester based on the cumulative GPA. The Valedictorian and Salutatorian will be the students with the two highest un-weighted GPAs. In the case of a tie, the honors will go to the students with the highest percentages in their core classes. In determining the Valedictorian and Salutatorian, Honors, AP, and Dual Enrollment courses have a higher rigor than on-level courses.

Graduation Requirements:

Theology	Four credits
English (Core)	Four credits
Mathematics (Core)	Four credits
Lab Science (Core).....	Three credits
Social Studies (Core)	Three credits
Modern Language (Core)	Two credits (same language)
PE	One-half credit
Fine Art/CTE (Core)	One credit (same course)
Freshmen Seminar.....	One credit
Electives	One and one-half credits
Community Service	100 hours
Financial Obligations	Paid in full
Kairos Retreat (Sr Year)	Mandatory
Total Credits.....	24

Schedule Changes:

All schedule changes require written (verified) approval of the counselor, the teachers, and a parent. All student initiated changes must take place within the first 5 days of the semester. All changes after the 5 day deadline must be teacher initiated or involve a conference with the counselor, teacher, and parent; the Principal’s signature is also required.

Commencement and Diplomas:

Participation in graduation is a privilege, not a right. Students must meet all academic, community service, and financial obligations in order to walk the line during graduation. Official diplomas and transcripts will not be issued until all obligations to YCHS have been met. This includes, but is not limited to, all fees, tuition, laptop payments, athletic uniforms, books, lockers, as well as any incomplete disciplinary actions.

RenWeb:

Parents can access their child's grades through RenWeb. Detailed information about accessing the grade book will be covered in Parent Orientation and notification mailed home. If a student or parent has trouble accessing the grade book, **immediately** contact the Registrar at cschiller@yumacatholic.org

Late Work Policy:

Any assignment not turned in on the due date will drop one letter grade per day, equaling a zero for the assignment by the end of day five. This gives students one school week to obtain credit for the given assignment. **Long term assignments or projects will be graded as a zero if they are late in any manner.**

Success Period:

Students are required to attend Academic Success Period if their current grade is 75% or lower in any class. Academic Success is held from 3:01-3:40 Monday-Thursday starting the 3rd week of each quarter. While Success Period is mandatory for the aforementioned students, other students may be required to attend in order to make up quizzes, tests, labs, and assignments. Students may choose to attend Success Period in order to receive tutoring even if their grades do not require their attendance. Students and parents will be notified if their student is required to attend.

Academic Probation:

Students will be placed on Academic Probation if they earn a failing grade (below 60%) in two or more subjects, or have a GPA below a 2.0 at the conclusion of a semester. If a student continues to be on academic probation after two semesters without noted progress, he/she may be denied re-admission to YCHS.

No Credit:

No Credit (NC) will be given for any grade below 60%. Students must recover credits for any failed courses within one academic semester. Students may take recovery courses via an online accredited high school or at Yuma Catholic. **Students must check with counselors first for approval.**

Grade Replacement Option:

Students seeking to improve their GPA may re-take two semester courses (a total of one credit). The higher grade will replace the lower grade. The original grade will remain on the student's transcript, however only the new grade will be calculated into the student's GPA. The course taken must match the course it is replacing (including Honors and Dual Enrollment courses). **Please see counselors for approval. If you choose to have a grade replaced, you will not be eligible to become Valedictorian or Salutatorian.**

Incomplete:

A student may receive an Incomplete (I) at the end of the quarter or semester for various reasons. The student has ten (10) class days to make up the Incomplete OR a formal plan must be filed by the parent and signed by a counselor and teacher(s) detailing the steps for completion.

Correspondence Courses/Concurrent Courses and Summer School:

Certain summer courses, correspondence courses and concurrent courses may be taken for YCHS credit with the **PRIOR WRITTEN APPROVAL** of a counselor and the Principal. If taking an online course or other course not offered by YCHS, the student may be required to do additional work, have tests taken under the supervision of an YCHS representative, and provide verification that course standards and concepts have been mastered.

Any courses taken to satisfy graduation requirements must have valid proof of completion and YCHS must receive the official grade notification at least one week before graduation.

YCHS will follow state guidelines and regulations regarding the number and type of acceptable correspondence courses a student may take. **Pre-approval is required for all non-YCHS courses.**

Dual Enrollment Courses (College courses taken at YC):

Dual Enrollment Courses cannot be dropped from your transcript, even if you have enough credits in that core area. The original grade will remain on the student's transcript, however only the new grade will be calculated into the student's GPA.

Concurrent Courses (College courses taken at AWC):

Concurrent Courses will be placed on your transcript upon your request along with a transcript from AWC with that course and grade. Only courses that are part of our dual credit curriculum will be added to YC transcripts.

Confidentiality:

Parents should be aware that students often times seek out counselors and staff members to discuss sensitive materials in confidentiality. While the Counseling Department and the YCHS staff respect the confidentiality that students place upon them, there are certain behaviors and situations that they cannot keep confidential. This includes conversations revealing that:

- A student plans to hurt themselves or others.
- A student is being physically, emotionally, or sexually abused.

Arizona law requires that a staff member must first inform appropriate authorities/agencies and then the President/Principal immediately upon obtaining knowledge of these behaviors.

For additional information regarding academic issues, contact Terra Stallworth, Director of Counseling, at tstallworth@yumacatholic.org

Student Life

Jeff Welsing, Assistant Principal and Director of Athletics

jwelsing@yumacatholic.org

Extra-Curricular Activities:

All YCHS school sanctioned non-classroom activities are considered extra-curricular activities. These extra-curricular activities are a vital dimension of a high school education and a positive learning experience that can enhance personal potential through lifelong dedication to integrity, self-discipline, and competition. Extra-curricular activities include but are not limited to organized sports and clubs, field trips, dances, assemblies and retreats. Any student participating in any extra-curricular activity is held to the Student-Participant Code of Ethics and Eligibility.

Student Government:

The YCHS Student Government is registered with the State of Arizona. All grade levels are represented on the Student Government and are governed by an adopted constitution. Student Government Executive Committee members are elected by the student body and include: President (senior only), Vice-President (senior only), Secretary, Treasurer, and Parliamentarian. Other members include the class officers from each grade level.

The Student Government in conjunction with their advisor and the administration plans activities for students which foster spiritual growth and school pride.

School Sponsored Field Trips:

Signed permission forms will be required for each student attending a field trip. Faxed permission forms are acceptable (928) 317-8558.

When a student cannot or does not attend a class field trip (during school hours), the student MUST attend school or he/she will be considered truant.

Student-Participants:

- Must have written parental permission to participate in any club and/or sport.
- Must pay for lost or damaged equipment, uniforms, etc.
- Are expected to attend meetings and practices unless they are home ill or have been excused by an advisor or coach.
- Are expected to pay all activity fees prior to participation.
- Are expected to attend all games, scheduled after school programs, and/or competitions.
- Must attend a minimum of 3 class periods in order to practice or compete in an event/competition.
- Must attend the entire practice, event, or contest unless prior arrangements have been made.
- May be released only to a parent after an out-of-town event unless parents have given written or verbal authorization to the head coach.

Athletes:

- Must have a current physical examination on file with the Athletic Director.
- Must have proof of health care insurance on file with the Athletic Director.
- If he/she quits or is dropped from the team, a student may not participate in another sport for the remainder of the same season.



YCHS is a member of the Arizona Interscholastic Association (AIA) and is committed to working within the rules and policies of AIA.

Student-Participant Eligibility:

The Athletic Director will monitor student-participant grades. It will be the responsibility of the coach and/or advisor to work with the Athletic Director to help all Student-Participants maintain their academic eligibility. Students earning an “F” on a report card will be required to attend Success for at least three weeks and will be ineligible for one week. If the student has not brought their grade up from an “F” in the first week of being ineligible, they will remain ineligible for another week. This will continue until the grade has been brought up. Eligibility will run from Monday to Monday. During the time of ineligibility, the student must have all teachers sign a grade check sheet stating that the student has a passing grade in that class. If this is not turned in to the Athletic Director by Friday, the student will be ineligible for the following week regardless of his/her grades.

Athletic Programs and Student Activities:

YCHS takes pride in offering a full-scale high school program in a small school atmosphere. Each student is expected to be a participating member of the YCHS community and may choose from any of the 18 AIA sanctioned sports and various student clubs and activities. Club/Sport offerings are dependent on student participation, staff advisors, parent participation and qualified coaches. New clubs must be approved by the President/Principal; new sports must be approved by the Athletic Director and the President.

Policies and Procedures

- School begins at 8:00 a.m.
- Parents are asked not to remove a student from the classroom unless it is an emergency or truly unavoidable.
- Attendance at Mass, prayer, retreats, and all school-day activities is required.

Absences:

- Students exceeding 9 absences (Unexcused) per semester per class are subject to the following academic penalties as determined by the Academic Review Committee: a grade reduction or loss of credit for the class.
- The 10th absence in a class will result in the Academic Review Committee convening to review documentation regarding the student's absences. The Academic Review Committee will determine and assess the academic penalty for excessive absenteeism: a grade reduction or loss of credit for the class.
- Parents are expected to inform the school when their child will be absent for record keeping purposes. Documentation must be submitted to the school office within 48 hours of a student's absence in order to determine if the absence will be excused. **Documentation does not guarantee that the absence will be excused.** Documentation received after 48 hours will not be accepted and the absence will be unexcused.
- It is the responsibility of the parent and student to check RenWeb to track student absences.
- Regardless of the reason for an absence, it will be necessary for the student to make up the learning after school.
- Students will be given two days to make up any missed work from their school-sponsored event (i.e. If a student misses Monday because of a school sponsored event, that student will have all of Tuesday and Wednesday to complete their work. The assignment(s) would then be due at the beginning of class on Thursday.)

- Students more than 10 minutes late to a class are considered absent.
- **(Senior Ditch Day):** YCHS cannot condone activities which allow students to be in situations which are unsupervised or may challenge their personal safety. Students participating in senior ditch day or any unauthorized absence will be considered truant.

Tardiness:

In an effort to teach respect, responsibility and increase student time in class, tardiness will be considered a disciplinary issue. Classroom doors will close when the bell rings. Students not in class at that time will be required to obtain a pass from the office in order to be admitted to class. Tardies are totaled on a per-semester basis and are cumulative (all classes combined).

The following consequences will be applied to unexcused tardiness per semester.

1st -2nd Offense: Warning

3rd Offense: 2 Hours Saturday School.

4th Offense: 2 Hours Saturday School and Parent Conference.

Cheating and Plagiarism:

1st offense in any class:

- Administration places documentation in the student's file.
- A zero will be given for the assignment.
- The student must make up the assignment for comprehension of the subject even though they won't receive any credit.
- Teacher will notify the parents regarding the offense.

2nd offense in any class:

- Administration places documentation in the student's file.
- Administrator holds a face-to-face conference with the student, parents, and all teachers involved to review the cheating and plagiarism policy.
- A zero will be given for the assignment.
- The student must make up the assignment for comprehension of the subject even though they won't receive any credit.
- Student receives two days of in-school suspension.

3rd offense in any class:

- Administration places documentation in the student's file.
- Administration hold a face-to-face conference with the student, parents, and all teachers involved review the cheating and plagiarism policy.
- A zero will be given for the assignment.
- The student must make up the assignment for comprehension of the subject even though they won't receive any credit.
- Student receives three days of out-of-school suspension.

Any further violations will be referred to the Discipline Review Board for further action.

Closed Campus:

Students are NOT permitted to leave campus during the school day without permission, and will be marked truant unless arrangements have been made between the front office and a parent. **Students will be marked truant if they do not sign out and back in with the front office.** Students will be marked absent during any missed classes even with parental permission. Once a student has arrived on campus they are not to leave for any reason without being called out and signed out as well. **Parents may not call in for student to leave campus for lunch.** If a student is called out for lunch they will not be allowed to re-enter campus for the remainder of that day.

Balloons and Flowers:

Balloons, flowers, gifts, etc. are not allowed on school grounds and will not be accepted at the front desk.

Cafeteria and Lunch Deliveries:

Student may purchase a lunch from the cafeteria or students may bring their lunch at the beginning of the day. These lunches may be kept in the cafeteria refrigerator for safe keeping. **No outside deliveries will be allowed as it is a school safety issue.**

Deliveries and Messages:

All nonfood deliveries and messages for students must be made through the front office. Messages and/or deliveries will be made to the student during transition time or when it is appropriate. For safety purposes, ALL visitors must sign-in at the front office and wear a visitor's badge while on campus. Unless it is an emergency, YCHS asks that class not be disrupted.

The school allows students the use of the school phone; therefore, students do not need their cell phones during the school day. Parents needing to reach students during the day should call the school (928) 317-7900 directly and leave a message, rather than texting or calling students on their cell.

Electronic Devices:

Electronic devices including but not limited to non -YCHS computers, cell phones, I-Pods, smart watches, and ear phones will not be allowed during the official school day (8:00 a.m. - 3:00 p.m.) or while attending success period and/or Saturday school.

Any device visible or being used during school hours will be confiscated.

Consequences:

1st offense: Device immediately confiscated and the parent may pick it up upon paying a \$10.00 fine.

2nd offense: Device immediately confiscated and the parent may pick it up upon paying a \$15.00 fine.

3rd offense: Device is immediately confiscated and the parent may pick it up upon paying a \$30.00 fine.

4th and 5th offense: Same consequence as the 3rd offense with the addition of two hours of Saturday school.

6th offense: Student will go before the Discipline Review Board to face further action in addition to paying the \$30.00 fine.

English Language Usage:

YCHS values bilingualism. However, while maintaining an awareness and sensitivity to a student's culture and native language, students will use English when speaking during the school day unless they are working with a teacher to improve their modern language acquisition skills.

Fighting:

It is the policy of YCHS that physical force is avoided whenever possible. Physical force is not illegal if it is determined to be necessary for self-defense or to protect another student against the use of unlawful physical force. Physical force is never justified in response to verbal provocation alone. Fighting, challenging to fight, or threatening another student while under school jurisdiction is prohibited.

Fliers, Advertisements, and Posters:

Distribution of notifications on campus must have the approval of the administration. Notice of upcoming events will be posted on the website and in areas approved by the administration. Those who have been given permission to hang materials are responsible for seeing that they are removed and disposed of when no longer appropriate.

Food and Drink:

Open food and drink is limited to the cafeteria or other designated lunch areas. Students are expected to show respect by keeping their eating areas clean and orderly. In order to extend the life of our current building, no open food or gum is permitted in the hallways or classrooms with the exception of water. Unauthorized food or drink will be confiscated and will not be returned.

Dress Code:

Students are required to wear a proper fitting YCHS uniform at all times during the school day unless they have been specifically given permission to be out of uniform. If in doubt, wear your uniform. The President/Principal may make changes to the dress code as needed. Approved Yuma Catholic Uniform: Purchased from ZTrendz at 773 S Orange Ave. Yuma, AZ (928-783-3370)

[Girls Mass Uniform](#) Code: s3119 Yuma Catholic High School

Female students can wear the following on regular school days:

- Mass Skirt must be no shorter than the top of the knee cap
- Khaki Bermuda shorts
- Khaki Pants
- Khaki Capris
- Polo Shirt
- YC Sport Polo
- Mass Shirt

Male Students can wear the following on regular school days:

- Khaki Pants
- Khaki Shorts
- Mass Pants
- Polo Shirt
- YC Sport Polo
- Mass Shirt
- Mass Tie

Any student in violation of the school dress code:

1st- 2nd Offense: In-school suspension until they have changed into appropriate clothing and then they will return to class. Teachers may require students to attend success period to make up work missed. **However, on Mass days, any student not in Mass uniform will attend all classes and will be required to sit in a special assigned area during Mass. They will also be assigned Saturday School.**

3rd Offense: Saturday School and parent conference.

Accessories:

- Body piercings may not have adornments other than females wearing earrings. Male students may not wear piercings of any kind.
- Hats, head coverings, and sun glasses are not allowed during the school day. Men should ALWAYS remove hats and head coverings when honoring the American flag and when inside a building.
- Jewelry such as watches, bracelets and necklaces may be worn by ladies and gentlemen during YCHS sanctioned events as long as they reflect the values set forth at YCHS. Other accessories will be dealt with individually, based on values set forth by YCHS.
- Shoes must be worn at all times. At school, shoes must be closed toe. No slippers, open-toed shoes, or heels are to be worn at school unless specific permission is given by an administrator. Staff reserves the right to determine if a particular pair of shoes or socks is appropriate at an YCHS sanctioned event.
- Tattoos of any kind should not be visible at any time while on campus. This includes all extracurricular events. Students with tattoos must have them covered up at all times.
- Students may be asked to remove an accessory or article of clothing that disrupts classroom instruction, causes unnecessary commotion, or violates the values set forth by YCHS, whether at school or at an YCHS sanctioned event.

Outerwear:

All outer-wear worn during school hours must be official YCHS sweatshirts, sweaters, or jackets. During Mass, the only outer-wear acceptable is the navy blue cardigan sweater. This includes official team-wear. During school hours, the student must wear the proper YCHS uniform under his/her outer-wear. At no time may a student wear his/her hoodie over their head.

Hair:

Hair must be neat and well-groomed and must not cover the eyebrow. **Hair length for gentlemen must be above the top of the eyebrow, above the bottom of the ear lobe, and above the collar in the back. Absolutely no pony tails for boys or man buns.** Extreme haircuts and un-natural hair color on both ladies and gentlemen will not be allowed. **Gentlemen must be clean shaven at all times.**

Students without the proper grooming will face the following consequences:

- Facial hair: The student will be sent immediately to the nurse to shave and pay a \$5.00 razor fine.
- Hair violation: The student will be immediately removed from class and placed in in-school suspension until corrected. After two days, the administrator will meet face-to-face with the parents and the student to review the policy and determine further action.

Free Dress, Spirit and Dress-Down Days:

On sanctioned free dress days, no plunging necklines, bare backs, spaghetti straps, bare midriffs or tight fitting shirts or tops are permitted. **All skirts/dresses worn must no shorter than the top of the knee cap.** Items must never be baggy, ripped, frayed, or tight-fitting. No sleeveless shirts of any kind. Shirts may never advertise alcohol, drugs, or tobacco products, have negative slogans, gang innuendos, sexual connotations, or cult references. **Students will be considered in dress code violation if they do not adhere to the rules set forth for the free dress, spirit or dress down day and meet the guidelines for proper fit.**

On spirit days, shirts must plainly reflect YCHS or the Shamrocks; the intent is to show school spirit; not just to have a dress down day.

Gum:

Due to its destructive nature, gum chewing is not allowed during school hours and is never permitted in any school building. Staff will ask for gum to be disposed of properly. Repeated violations will result in Saturday School and removing gum from school property.

Harassment and Bullying:

YCHS is committed to providing an education free from harassment in any form. Harassment by any individual or group toward another is never permitted. All allegations of harassment will be treated in a serious manner by the Asst. Principal and Principal. A charge of harassment shall not, in and of itself, create the presumption of wrong-doing. The Asst. Principal will review and act upon any behavior that appears to constitute harassment. Substantiated acts of harassment will result in disciplinary action by the Assistant Principal or the Principal. Individuals found to have filed false or frivolous charges may also be subject to disciplinary action.

- **Cyber-bullying:** The use of technology to make deliberate, repeated, and hostile behavior intended to harm another.
- **Physical harassment:** Continued unwanted physical touching, contact, or assault. This includes deliberately impeding or blocking of movements in order to intimidate or interfere with normal movement of another.
- **Sexual harassment:** Unwelcome written, oral, or visual sexual advances, request for sexual favors, or sexual innuendos.
- **Verbal or Visual harassment:** The use of derogatory comments, demeaning jokes or threatening words that are offensive to an individual and/or group.

A.R.S. 13-2911 (A.1.b.): It is a Class 3 Misdemeanor for a person to knowingly abuse a school employee on school grounds or while the employee is engaged in the performance of his/her duties.

Illegal Substance Use:

Use of any illegal substance on campus will result in disciplinary action based on the YCHS discipline matrix. Banned substances include:

- All Tobacco products
- All Vaping products
- Alcohol
- Marijuana/other Illicit Drugs/Prescription Drugs
- Any and all drug paraphernalia

Drug Testing:

Drug testing may be required of any student whose behavior or attitude gives them reasonable cause to suspect illegal drug use. Refusal to submit to a requested drug test will result in the removal of the student from YCHS.

Possession for Sale or Distributing Drugs or Alcohol:

The student will be immediately placed on long-term suspension pending a school investigation and the appropriate law enforcement agency will be notified.

Public Displays of Affection (PDA):

Inappropriate public displays of affection will not be tolerated. This behavior will result in parent meetings, Saturday school and possible suspension if inappropriate behavior continues after being warned. Public displays of affection include but are not limited to holding hands, kissing, and cuddling. Therefore, good taste and respect for others is the guideline for appropriate behavior.

Respect for Property:

Destruction of property of any kind is a serious offense. This includes but is not limited to defacing or damaging school property or the property of others. Students who destroy or damage property will be required to make restitution and may be subjected to disciplinary action and/or the involvement of law enforcement depending on the seriousness of the offense.

- Books and laptops should not be left unsupervised. In an effort to avoid theft, unattended books and laptops may be collected and returned to either the front office or the technology department (laptops). In addition, a \$5 fine may be assessed for their return.
- Lockers are school property on loan to the student. Only school locks may be placed on the lockers. Non-school issued locks will be removed. Parents are financially responsible for locker damage resulting from careless handling. A minimum of \$10 will be charged for any vandalism to interior/exterior of a locker. Lock combinations should never be given to other students, even friends. Entering or attempting to enter the locker of other students is subject to disciplinary action. If a student loses his/her lock, there will be a minimum \$10 replacement fee.

Solicitation and Sales:

All fundraisers need the authorization of the Principal and the Assistant Principal. At no time may the name of the school be used to raise money without the proper permission. Clubs, teams, or groups who wish to have on campus fundraisers must have the approval of the Principal and Assistant Principal. Students selling food or any other items on campus will not be allowed. Any student caught selling food or other items will have their items confiscated and not returned. They will also face other disciplinary action.

Student Searches:

The President, Principal and the Assistant Principal reserve the right to inspect a student's personal property including lockers, book-bags, purses, wallets, desks, cars, cell phones, laptop, electronic devices, etc. when there is suspicion of a threat to the health, welfare, or safety of the students or others. Two persons will be present when a search/inspection takes place. The student does not have to be present or have previous knowledge of the search. Students refusing to comply with a search will be disciplined within the range of suspension to expulsion.

Technology and Acceptable Use:

Refer to the technology acceptable use policy signed at the beginning of admittance into YCHS.

Transportation:

Parents use the north side of the school to drop off students and pick them up. Parents must wait in the dirt lot when picking up students; it is NEVER acceptable to wait in the roadway. Students should look both ways and use the crosswalk.

Bicycles and skateboards must be walked on campus at all times. They are NOT to be taken into the quad area or through the academic hallways.

Student Parking:

Students who drive are required to park on campus and are required to obtain an YCHS parking permit from the student services. When applying for a parking permit, the student must pay a \$20 fee; show a current driver's license, current car registration, and proof of insurance. Parking across the street at the Yuma County Health Department is not allowed. Seniors have priority during registration week; after that, it is on a first-come first-served basis. Students must register all cars that he/she will be driving to school.

Transportation Violations:

Driving on campus should always be done with caution and with the safety of others in mind. Driving violations include but are not limited to the following:

- Driving in excess of 15 MPH anywhere on campus
- Racing your engine or spinning tires
- Reckless or careless driving
- Spinning donuts
- Parking in non-designated areas
- Driving over curbs
- Driving on fields, grassy areas, or undesignated areas

Violations may result in the loss of driving and parking privileges or other disciplinary actions. YCHS does not assume responsibility for accidents or damage to vehicles.

Use of Personal Information and Pictures:

Students are often photographed within the course of their campus life and activities. Some of these images are used in various YCHS publications, marketing tools, and on the website. Student names are rarely used. Parents should notify the Principal in writing with a copy to the Registrar, if they do not want their child’s picture used.

Visitors:

A visitor is considered any person who is not a current faculty/staff member and must check in at the front desk, sign the visitor’s log, and obtain a visitor’s pass.

Weapons:

Use of any weapon by students is prohibited and will result in disciplinary action with possible notification of law enforcement **(A.R.S. 13-3102)**. Any student or staff witnessing student possession or use of a weapon is required to notify the Principal immediately. YCHS prohibits all deadly weapons on or near school premises except for peace officers in the performance of official duties **(A.R.S. 13-3100)**.

Consequences for Inappropriate Behavior

Saturday School:

Students assigned to Saturday School should arrive to school by 8:00 am and may work until 1pm. A \$20 flat fee will be assessed for each Saturday school. If a student does not attend a scheduled Saturday school: 1st consequence Saturday school time doubles, 2nd consequence out-of-school suspension. Students that are assigned Saturday School must be prepared to do work both inside the classrooms and outside on the school grounds. Students need to dress appropriately.

In-School Suspension:

The student will be placed in an area of isolation for a time period of one-three days. Cell phones will be turned in at the beginning of the school day and returned at the end of the day. Students will be able to do work, eat lunch and use the restroom under supervision.

Out-of-School Short-Term Suspension:

On rare occasions, a student will be removed from school for a period of one (1) to nine (9) days. During this time, the student will not be allowed on the YCHS campus or at any YCHS sanctioned event. Students must keep current with their studies through google classroom. No appeal to short term suspension is available.

Long-Term Suspension:

Sometimes the consequences for the student's actions may call for a long-term suspension. This is a suspension that calls for the student to be removed from the school for the remaining days of the semester. This type of suspension contains all the parameters of a regular suspension. However, during a long term suspension, the student must find another institution to obtain school credits. YCHS will not be responsible for assisting the student in obtaining those semester credits.

Expulsion:

Expulsion is the most serious disciplinary action that YCHS can take. It is the permanent exclusion of a student from YCHS. Any student who is expelled from YCHS must seek enrollment in another institution and is not allowed to re-enter YCHS under any circumstances. Any student expelled from YCHS is not allowed on campus for any activity at YCHS under any circumstance for the period of one year. The decision to expel a student may be appealed to the Executive Board.

Discipline Appeal Process:

The parent may appeal the disciplinary decision of an expulsion. Within five days, the parent/guardian must submit a written appeal to the Board Chairperson of the Executive Board of Trustees as well as provide the President a copy for the grievance file. The written appeal must contain the subject of appeal, all factual data (not hearsay), and all efforts that have been made to resolve the issue and the outcome of those efforts. Within ten working days of receipt, the Board Chairperson shall reply with a written decision made by the Board Chairperson and the Executive Board to the parents, with a copy going to the President to be placed in the grievance file. The decision of the Executive Board is final and binding.

Withdrawal:

Parents must complete the withdrawal form. An official transcript will not be issued until all tuition and fees have been paid and all commitments to YCHS have been satisfied. Please refer to the tuition delinquency policy for details. Once a student withdraws, he/she must complete the admission process (with the exception of the admission's examination) in order to be readmitted.

Re-Admission:

A student may be denied readmission to YCHS based on academic probation, disciplinary probation and/or current enrollment numbers.

Students with I-20 Status:

Students who are not citizens of the United States may be admitted to YCHS under the existing requirements and regulations of the United States Department of Justice. Students must have legal documentation as required by the Immigration Department. Students must present an I-20 Form to the Enrollment Director. Once the appropriate official has signed the I-20 Form, the school will keep a copy in the student's permanent file; parents are responsible to file the original form with the appropriate authorities.

Non-Discriminatory Policy:

YCHS does not discriminate in the administration of its admission policies, its tuition assistance programs, and/or its athletic and other school-administered activities based on race, color, nationality, sex, and/or disability, unless with reasonable accommodations on the part of YCHS, the disabled person's needs could not be met.

Medical Records and Information:

YCHS maintains an up-to-date cumulative health record on each student. Written permission from a parent/guardian is required to transfer the complete record to another school.

- YCHS will complete a yearly review of student health records. Parents will be notified during the school year of any deficiencies in the student's records and will need to correct the deficiencies.
- All students must have a complete, up-to-date ASIR (Arizona State Immunization Record) on file. This record becomes part of the student's cumulative file. If a student transfers, the original will be sent to the requesting school and a copy of ASIR will be kept in the student's cumulative file. Parental permission is not required to send the student's ASIR.
- Students may not take any medication during the school day or while at a school sanctioned event without parental authorization. This includes products such as Tylenol, aspirin, and over-the-counter medications. If a parent wants their student to have over-the-counter medication, they should put their wishes in writing to the school.

- If a medical condition requires a student to take medication or use an inhalant during school hours, a parent must leave the medication with the school nurse with the directions for administration. The nurse will dispense all medication unless other arrangements have been made in writing. This procedure applies to all medications both prescribed and non-prescribed. The school will not allow or otherwise cooperate in the administration of puberty blocking or cross-sex hormones on school property.

Custody:

Custodial parents shall be recognized by YCHS as the primary decision makers for their student. Information regarding custody and visitation shall be provided to the school by the custodial parent(s) at the time of registration and shall be updated immediately upon change. A copy of the court decision or order shall be kept in the school file in accordance to the Diocese of Tucson (D:21-20).

Change of Student Information:

Parents must give YCHS current and updated contact information including but not limited to address, phone numbers, and e-mail.

Notify the Registrar immediately when changes occur.

Student Records:

A cumulative record is the student's official record and contains academic transcripts, attendance records, academic test results, health records, and the emergency information form. These and only these files are forwarded to another school upon transfer as long as all financial responsibility have been met.

Parents/legal guardians have the right to inspect and review (in the presence of the Principal) the official records of their student in accordance with the provisions of the Buckley Amendment. All requests to review records should be made in writing at least two working days in advance of the review.

For information regarding admissions and enrollment, contact Registrar at cschiller@yumcatholic.org

Advancement Office

Katie Ries, Advancement Director
kries@yumacatholic.org

The Advancement office **requires** the following from families of enrolled students for each school year:

- Parents/Families are required to serve 20 hours of volunteer service per school year. These hours are counted separately from student hours.
- **Hours are not cumulative, 20 hours are due each school year.** Hours should be served July 1 through May 30 each school year.
- A parent hour volunteer form must be turned in at the end of the month to get credit for the service. The forms can be found at www.yumacatholic.org/about/yc-forms.cfm
- Parents submitting requested goods rather than hours should turn in their volunteer form with the amount spent noted, so Advancement knows how many hours to credit.
- Please do not donate bottled water, unless there is a specific request for water. Please note that three cases will equal one service hour.
- If you wish to serve hours for an unrelated family due to their hardship, or if you are unable to serve hours for your own student due to hardship, please contact the advancement office prior to the end of the school year.
- Unfulfilled parent hours will be billed to the family at \$10 per hour at the end of the school year.
- Monetary sponsorship of activities/events does not count towards the parent service hour requirement. However, there is an option to provide supplies to reduce the cost of events in place of serving hours.

Financial Matters

Josie Smith, Finance Director
jsmith@yumacatholic.org

2023-2024 Tuition and Financial Policy

Yuma Catholic High School bases its tuition and financial policy on the premise that tuition is an investment in your student's education and Christian formation. In the spirit of Christian stewardship, it is the duty of the school administration to ensure adequate financial resources are available to the school and that the stated tuition is as affordable as possible while ensuring a quality education.

Tuition:

The stated tuition for 2023-2024: \$10,800

Tuition Discounts:

There is a \$300.00 discount for students whose families are participating members of a parish that contributes to Yuma Catholic High School. In order to receive this discount, you must complete the Parish Verification Form, obtain the signature of the participating pastor, and return it to the Finance Director by May 31. The parish discount reduction is not retroactive.

For families with multiple children attending Yuma Catholic High School during a single school year, a \$500.00 discount will be given to each additional child after the first.

Additional Fees:

In addition to tuition, each student will be responsible for the following fees:

Non-refundable registration fee: \$200 before March 16, and \$300 on or after March 16

Incoming Freshman Placement Exam: \$25

Advancement Fee (Rib Cook Off Tickets): \$100

(Families will have the option to reimburse themselves for this fee)

Other Fees:

Include but are not limited to:

- Senior graduation fee: \$100
- Athletic/Activities fee: \$100 (*one sport*)
\$140 (*more than one*)
- Dual Credit YCHS fee: \$25 per class
(*in addition to AWC tuition*)
- Parking fee: \$20/year
- Select course fees for consumables:
Cost provided at time of
course registration

Laptop Computer:

Each student at Yuma Catholic High School is required to purchase a laptop through the school. The Technology Director works directly with the company to obtain the best possible prices which include licensed software, company warranty, and on-site technology support. The cost for the 2023-2024 laptop is \$620 when purchased outright and \$645 when purchased on the installment plan. If you choose the installment plan, a three-year purchase agreement must be signed in the Finance Office. Payments for the laptop may be rolled into the FACTS Tuition Management Agreement. The laptop payment agreement entered into is considered a legal and binding contract.

Tuition Payment Options:

All families are expected to make tuition payments using FACTS Tuition Management. Each family's preferred manner of payment must be submitted each year during the Enrollment/Reenrollment process.

- **Full Payment:** The entire amount of tuition will be deducted on August 4, 2023 resulting in a two percent (2%) discount on the tuition.
- Families registering after the start of the school year will be responsible for a full month's tuition regardless of their entrance date.

Tuition Delinquency:

Attending Yuma Catholic High School requires a financial commitment; all families must be current in their payment of tuition. Please keep your account current throughout the year. If circumstances occur that affect your ability to pay, please contact the Finance Director immediately so that we can direct you to possible resources.

- Families who fail to meet their financial obligation after 30 days will be contacted and required to make arrangements with the Finance Director to fulfill their past due and current obligations.
- Accounts remaining past due for three months may be turned over to an attorney or collection agency for further action.
- A student will receive a NC (no credit) for each quarter grade and the final exam if their account has an outstanding balance as of December 1, 2023 and/or May 1, 2024. No credits will be earned until all financial obligations are met.
- Parents who fall behind in their financial obligations during their student's senior year risk that their student's transcript will be incomplete. Credits will not be issued for those courses taken while an account is past due until the account is in good standing. The transcript will not reflect any courses taken that have an outstanding balance.
- Seniors must have all financial obligations met in order to participate in commencement ceremony exercises. Seniors who do not participate are still required to pay the \$100.00 graduation fee.
- A student will not be allowed to begin the school year, if the prior year's financial obligations have not been paid in full. Parents may complete the tuition assistance application, however, it will not be processed until the registration fee has been paid and past financial obligations are current.
- Financial obligations include any outstanding balance, NSF checks, NSF fees, and/or any legal fees incurred by the school.
- The Finance Director reserves the right to request that payments be made by cashier check, money order, credit card, or cash due to past due status or NSF checks.

Tuition Assistance:

All financial tuition assistance granted by Yuma Catholic High School is based on qualified need. Different sources of funding have different governing rules and thresholds. If you have a financial need or questions about tuition assistance, please contact the Registrar or Finance Director.

- Individual Arizona tax credit funding allows individual donors to designate money to help students attend private schools. CTSO is a source of funds available for Yuma Catholic High School to provide tuition assistance for students coming from private schools.
- Corporate Arizona tax credit funding allows corporate donors to designate money to help qualifying public school students to attend private schools. Low Corporate Tax Credit is the major source of funds available for Yuma Catholic High School to provide tuition assistance for qualifying students coming from public schools.
- Private Donors have designated a limited amount of money to help students attend Yuma Catholic High School. Upon giving the gift, the donor specifies requirements that Yuma Catholic High School must follow in awarding tuition assistance.
- The application for tuition assistance awarded by Yuma Catholic High School is available through a link on the website (www.yumacatholic.org) under Admission. Yuma Catholic High School uses FAIR through the Diocese of Tucson to process tuition assistance applications. **The deadline is May 15.** All applications must be completed in total before the Diocese of Tucson will release funds. Tuition assistance is awarded based on available funds, demonstrated financial need, academic growth and achievement, student involvement, student service hours, parent volunteer hours, and student conduct.
- Tuition assistance awards will be announced beginning in July. All students who are registered and current with their present financial obligations by May 15 will be given a priority status. Those students registering after May 15 will be awarded financial aid based on available funds remaining.

- Families who qualify may also apply for additional tax credits from other resources. Links for various other organizations may be found on the YCHS website under the Admission tab using the Tax Credit Tuition Assistance.
- Outside funding sources are between the family and the donor. Often times a family finds a donor or family member willing to help them defray the cost of a Yuma Catholic High School education. Through [STAY](#) and/or [YES!](#), families can ask individuals to designate their allotted tax credit to a particular student. Yuma Catholic High School works with both STAY and YES! applying the designated money to the student's account. CTSO is different from STAY and YES! in that the funds are designated to the school rather than the individual.
- All tuition assistance awards are based on good faith depending on the amount of donations expected. If that amount should decrease, Yuma Catholic High School will re-adjust individual financial awards accordingly.
- It is expected that each parent/guardian consider tuition payments equally important with mortgage, automobile, credit card, and college tuition payments. Families who fall three months behind on their portion of the tuition payment risk losing all or part of their current tuition assistance.
- Parents/guardians are responsible for 100% of their student's financial obligations. It is the responsibility of the parents/guardians to collect any tuition guaranteed by a third party that remains unpaid. Parents/guardians will be responsible for all penalties incurred for past due accounts.

Tuition Refunds and Withdrawal:

Yuma Catholic High School values all students. If a family should decide to leave Yuma Catholic High School, it is our goal to make the transition as easy as possible.

- Students withdrawing prior to August 3, 2023 will be refunded the entire amount of tuition that has been paid for the 2023-2024 school year with no penalty. Refunds for any paid fees other than registration will be considered on a case-by-case base.
- Students withdrawing after August 4, 2023 will be charged the current month's tuition.
- Tuition obligations will continue to be charged until families have completed the official withdrawal process. Official transcripts will reflect all credits earned. No credits will be earned for courses taken with a past due financial obligation.

2023-2024 Yuma Catholic High School Calendar

All Events and Non-School Days Are Subject to Change

Calendar reminders/updates will be sent via E-mail and posted on the website at www.yumacatholic.org

July
 Pre-Registration 24-26
 New Teachers 26
 Returning Teachers 31

August
 First Student Day 3

AUGUST						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Early Bird Gun Raffle Draw 3
 Labor Day – No School 4
 Senior Night 12
 Junior Night 19
 Homecoming Week 18-22
 Shadow Day 22
 Homecoming Game 22
 Fresh/Soph Night 26

1st Quarter Ends 6
 Gun Raffle Main Draw 7
 Fall Break 9-10
 Parent Teacher Conf. 18

OCTOBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Veteran's Day Observed 10
 Thanksgiving Break 20-24
 Day of Giving 28

Annual Rib Cook-Off 2
 Final Review Week 6-8
 Final Exam Week 11-15
 2nd Quarter Ends 15
 Christmas Break 18-3

DECEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Christmas Break Cont. 18-3
 Begin 2nd Semester 4
 MLK Day – No School 15
 Hall of Fame Induction 20
 Catholic Schools Week 28-3

Catholic Schools Week 28-3
 ASVAB 21
 Love Your Shamrock 12-16
 Ash Wednesday 14
 Pres. Day - No School 19

FEBRUARY						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

3rd Quarter Ends 8
 Kairos 8-10
 Pasquinelli Day–No School 15
 Shamrock Open 15-16
 Blue & Gold Gala 23
 Good Friday – No School 29

Spring Break 1-5
 Jr. ACT& Fresh/Soph Pre ACT 16
 ACT Testing TBD
 Mr. Rock TBD
 Junior/Senior Prom TBD

APRIL						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Cow Patty Bingo 4
 Senior Award Night 15
 Final Review Week 15-17
 Senior Disneyland Trip TBD
 Final Exams 20-23
 Last Student Day 23
 Graduation 24

Total Student Days: 180

Revised 05/16/2023

Yuma Catholic High School 2023-2024 Rotation Schedule

5 WEEKS TO COMPLETE CYCLE

Start period (A), Lunch period (B), are constant. Periods 1-5 rotate.

DATES	WEEK	ROTATION SCHEDULE						
Aug. 3-4	MON	A	1	2	3	B	4	5
Sept. 5-8	TUES	A	2	3	4	B	5	1
Oct. 11-13	WED	A	3	4	5	B	1	2
Nov. 13-17	THURS	A	4	5	1	B	2	3
Jan. 16-19	FRI	A	5	1	2	B	3	4
Feb. 20-23								
Mar. 25-28								
May 6-10								
Aug. 7-11	MON	A	2	3	4	B	5	1
Sept. 11-15	TUES	A	3	4	5	B	1	2
Oct. 16-20	WED	A	4	5	1	B	2	3
Nov. 27-Dec. 1	THURS	A	5	1	2	B	3	4
Jan. 22-26	FRI	A	1	2	3	B	4	5
Feb. 26-Mar. 1								
Apr. 8-12								
May 13-17								
Aug. 14-18	MON	A	3	4	5	B	1	2
Sept. 18-22	TUES	A	4	5	1	B	2	3
Oct. 23-27	WED	A	5	1	2	B	3	4
Dec. 4-8	THURS	A	1	2	3	B	4	5
Jan. 29-Feb. 2	FRI	A	2	3	4	B	5	1
Mar. 4-8								
Apr. 15-19								
Aug. 21-25	MON	A	4	5	1	B	2	3
Sept. 25-29	TUES	A	5	1	2	B	3	4
Oct. 30-Nov. 3	WED	A	1	2	3	B	4	5
Jan. 4-5	THURS	A	2	3	4	B	5	1
Feb. 5-9	FRI	A	3	4	5	B	1	2
Mar. 11-14								
Apr. 22-26								
Aug. 28-Sept. 1	MON	A	5	1	2	B	3	4
Oct. 2-6	TUES	A	1	2	3	B	4	5
Nov. 6-9	WED	A	2	3	4	B	5	1
Jan. 8-12	THURS	A	3	4	5	B	1	2
Feb. 12-16	FRI	A	4	5	1	B	2	3
Mar. 18-22								
Apr. 29- May 3								

Revised 5/30/23

Regular Day

PERIOD	START	END	TIME	COMMENTS
Passing	7:55 AM	8:00 AM	5 Min	
Period A	8:00 AM	8:48 AM	48 Min	
Passing	8:48 AM	8:53 AM	5 Min	
Prayer	8:53 AM	9:08 AM	15 Min	Prayer in the Gym / Announcements
Passing	9:08 AM	9:13 AM	5 Min	
Period 1	9:13 AM	10:01 AM	48 Min	
Passing	10:01 AM	10:06 AM	5 Min	
Period 2	10:06 AM	10:54 AM	48 Min	
Passing	10:54 AM	10:59 AM	5 Min	
Period 3	10:59 AM	11:47 AM	48 Min	
Passing	11:47 AM	11:52 AM	5 Min	
First Lunch	11:52 AM	12:17 PM	25 Min	All students in cafeteria area
Passing	12:17 PM	12:22 PM	5 Min	
Period B	12:22 PM	1:10 PM	48 Min	
Period B	11:52 AM	12:40 PM	48 Min	
Passing	12:40 PM	12:45 PM	5 Min	
Second Lunch	12:45 PM	1:10 PM	25 Min	All students in cafeteria area
Passing	1:10 PM	1:15 PM	5 Min	
Period 4	1:15 PM	2:03 PM	48 Min	
Passing	2:03 PM	2:08 PM	5 Min	
Period 5	2:08 PM	2:56 PM	48 Min	
Passing	2:56 PM	3:01 PM	5 Min	
Academic Success	3:01 PM	3:40 PM	39 Min	

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Mass Day

PERIOD	START	END	TIME	COMMENTS
Passing	7:55 AM	8:00 AM	5 Min	
Period A	8:00 AM	8:42 AM	42 Min	
Passing	8:42 AM	8:47 AM	5 Min	
Period 1	8:47 AM	9:29 AM	42 Min	
Passing	9:29 AM	9:34 AM	5 Min	
Mass	9:34 AM	10:24 AM	50 Min	
Passing	10:24 AM	10:29 AM	5 Min	
Period 2	10:29 AM	11:16 AM	47 Min	
Passing	11:16 AM	11:21 AM	5 Min	
Period 3	11:21 AM	12:03 PM	42 Min	
Passing	12:03 PM	12:08 PM	5 Min	
First Lunch	12:08 PM	12:38 PM	30 Min	All students in cafeteria area
Passing	12:38 PM	12:43 PM	5 Min	
Period B	12:43 PM	1:25 PM	42 Min	
Period B	12:08 PM	12:50 PM	42 Min	
Passing	12:50 PM	12:55 PM	5 Min	
Second Lunch	12:55 PM	1:25 PM	30 Min	All students in cafeteria area
Passing	1:25 PM	1:30 PM	5 Min	
Period 4	1:30 PM	2:12 PM	42 Min	
Passing	2:12 PM	2:17 PM	5 Min	
Period 5	2:17 PM	2:59 PM	42 Min	
Passing	2:59 PM	3:04 PM	5 Min	
Academic Success	3:04 PM	3:40 PM	36 Min	

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Early Release Day

PERIOD	START	END	TIME	COMMENTS
Passing	7:55 AM	8:00 AM	5 Min	
Period A	8:00 AM	8:30 AM	30 Min	
Passing	8:30 AM	8:35 AM	5 Min	
Prayer	8:35 AM	8:50 AM	15 Min	with Period A / Announcements
Passing	8:50 AM	8:55 AM	5 Min	
Period 1	8:55 AM	9:25 AM	30 Min	
Passing	9:25 AM	9:30 AM	5 Min	
Period 2	9:30 AM	10:00 AM	30 Min	
Passing	10:00 AM	10:05 AM	5 Min	
Period 3	10:05 AM	10:35 AM	30 Min	
Passing	10:35 AM	10:40 AM	5 Min	
Period B	10:40 AM	11:10 AM	30 Min	
Passing	11:10 AM	11:15 AM	5 Min	
Period 4	11:15 AM	11:45 AM	30 Min	
Passing	11:45 AM	11:50 AM	5 Min	
Period 5	11:50 AM	12:20 PM	30 Min	

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Assembly Day

PERIOD	START	END	TIME	COMMENTS
Passing	7:55 AM	8:00 AM	5 Min	
Period A	8:00 AM	8:25 AM	25 Min	
Passing	8:25 AM	8:30 AM	5 Min	
Prayer	8:30 AM	8:45 AM	15 Min	with Period A / Announcements
Passing	8:45 AM	8:50 AM	5 Min	
Period 1	8:50 AM	9:15 AM	25 Min	
Passing	9:15 AM	9:20 AM	5 Min	
Period 2	9:20 AM	9:45 AM	25 Min	
Passing	9:45 AM	9:50 AM	5 Min	
Period 3	9:50 AM	10:15 AM	25 Min	
Passing	10:15 AM	10:20 AM	5 Min	
Period B	10:20 AM	10:45 AM	25 Min	
Passing	10:45 AM	10:50 AM	5 Min	
Period 4	10:50 AM	11:15 AM	25 Min	
Passing	11:15 AM	11:20 AM	5 Min	
Period 5	11:20 AM	11:45 AM	25 Min	
Passing	11:45 AM	11:50 AM	5 Min	
Assembly	11:50 AM	12:20 PM	30 Min	

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